

**CITY OF BYRON
MINUTES OF THE ADMINISTRATIVE COMMITTEE
WEDNESDAY, JULY 1, 2020, 5:15 PM
BYRON CITY HALL**

MEMBERS PRESENT: Chairman Alderman Christy Hanlin, Alderman Todd Isaacs, Alderman Dan Reilly

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney Kim Krahenbuhl (by telephone), Mayor John Rickard, Clerk Caryn Huber, Director Larry Hewitt, Jessica Nehring

Chairman Hanlin called the meeting to order at 5:16 pm.

1. **PUBLIC COMMENT** – None
2. **WEEZY'S FAÇADE TIF GRANT** – A copy of a TIF Application and several façade drawings for Weezy's were included in Dropbox. Weezy's is applying for \$30,000 for façade renovations. Director Hewitt added that new materials are being considered, and the application would be updated to reflect this. Alderman Hanlin expressed concern over the amount of the request, based on the number of businesses that have asked for and been granted TIF funds, but have since closed. She asked if there could be a clause in the contract to pay back a portion of the funds if they close in a certain time frame. Attorney Krahenbuhl will check into this. She also suggested awarding a \$10,000 increment over three years as to not deplete the TIF funds available. The request is tabled until the next committee meeting.
3. **ROB'S BARBER SHOP TIF APPLICATION** - Rob Hunter submitted a TIF application in the amount of \$1475.00 for an awning for Rob's Barber Shop. After a brief discussion, Alderman Hanlin motioned to recommend to council that they approve the TIF Application and award Mr. Hunter the \$1475.00. Seconded by Alderman Reilly. Motion passed.
4. **NICOR REIMBURSEMENT THERMS** – Mayor Rickard received correspondence from Nicor that the City of Byron has used 11,000 out of their allotted 13,000 therms. He asked if we should request the difference in a check and keep the agreement the same, or change to an agreement where the city pays for actual therms used (provided it will not be more costly). The committee asked to speak to a representative from Nicor to ask what our usage has been in the last five years.
5. **FINANCIAL PLANNING PRESENTATIONS** – Director Vincer had recently presented information from two firms (WIPFLI and Meristem) regarding services that they have available for budget planning and projections. The committee asked that the companies make a presentation (no longer than 15 minutes each) at the next committee meeting.
6. **REVISIONS TO PERSONNEL POLICY** – Nothing new.
7. **HIGHWAY AND DOWNTOWN FAÇADE DESIGN STANDARDS** – Nothing new.
8. **EXECUTIVE SESSION (Section)(c)(1)-Personnel** - No Executive Session.

9. EXECUTIVE SESSION (Section)(c)(21)-Review and Approval of Closed Meeting Minutes - No Executive Session.

10. ADJOURN – Meeting was adjourned by Alderman Hanlin at 5:52 p.m.

Respectfully submitted,

Caryn A. Huber, City Clerk of Byron, Illinois