

**CITY OF BYRON  
MINUTES OF THE ADMINISTRATIVE COMMITTEE  
WEDNESDAY, JANUARY 6, 2021, 5:15 PM  
MEETING HELD VIA ZOOM DUE TO COVID-19 RESTRICTIONS**

**MEMBERS PRESENT:** Chairman Alderman Christy Hanlin, Alderman Todd Isaacs, Alderman Jessica Nehring, Alderman Dan Reilly (All Aldermen participated electronically)

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Clerk Caryn Huber (participating in person at City Hall), Attorney Aaron Szeto (participating electronically), Police Chief Todd Murray (participating electronically), Economic Development Director Larry Hewitt (participating electronically).

Alderman Hanlin called the meeting to order at 5:16 pm.

**Alderman Hanlin motioned to approve the agenda as presented. Seconded by Alderman Reilly. Roll call vote: Hanlin, AYE; Reilly, AYE; Isaacs, AYE; Nehring, AYE. Motion passed: AYE, 4; NAY, 0; ABS, 0.**

1. **PUBLIC COMMENT** – None
2. **APPROVAL OF MINUTES – DECEMBER 2, 2020** - Alderman Isaacs motioned to approve, as presented, the December 2, 2020, Administrative Committee meeting minutes. Seconded by Alderman Nehring. Roll call vote: Reilly, AYE; Isaacs, AYE; Nehring, AYE; Hanlin, AYE. Motion passed: AYE, 4; NAY, 0; ABS, 0.
3. **ORDINANCE 2020-04 AMENDMENTS TO BYRON MUNICIPAL CODE CHAPTER 17** – The Zoning Board of Appeals will be meeting next week to review the changes before it goes to Council for final approval.
4. **COMCAST FRANCHISE RENEWAL** – Attorney Szeto will begin the process of working with Comcast on the renewal.
5. **CURE PURCHASES AND REIMBURSEMENTS** – A list of CURE Act potential purchases is in Dropbox. We have received our entire allotment of just over \$154,800, and to date have spent \$40,672.20. The list includes squad car cameras (\$11,145), video cameras at City Hall (\$8,787), video cameras at the public works complex (\$8,835), an alarm monitoring system for the water pumps and wells (\$14,995), roof repair over the Police Department (estimated \$20,000), a new door in the Community Room (\$15,816), and a new front door at City Hall (\$17,641-bid accepted but work not yet complete). If all of these purchases are made, we would have \$16,931.80 remaining out of the CURE Act reimbursements. We have also requested additional funds if they become available. **Alderman Isaacs motioned to spend the proceeds of the CURE allotment we have received based upon the list presented. Seconded by Alderman Nehring. Roll call vote: Isaacs, AYE; Nehring, AYE; Hanlin, AYE; Reilly, AYE. Motion passed: AYE, 4; NAY, 0; ABS, 0.** The recommendation will go to City Council for final approval.
6. **REVISIONS TO PERSONNEL POLICY** – Nothing new to discuss.

Director Hewitt spoke to the committee about Air BnBs in Byron. Ken Mrozek owns a building downtown that has a retail space in front, and would like to add a small Air BnB in the back portion of the building. Our ordinance currently does not allow for ground level residential in the downtown area. Director Hewitt asked the committee to give some thought to this inquiry. In conjunction with that, we have a hotel tax that is in place, but it has not been enacted. Director Hewitt questioned whether we should enact it now that we have 4-5 Air BnBs in town.

7. **ADJOURN** – Alderman Reilly motioned to adjourn the meeting. Seconded by Alderman Isaacs. Roll call vote: **Nehring, AYE; Hanlin, AYE; Reilly, AYE; Isaacs, AYE. Motion passed: AYE, 4; NAY, 0; ABS, 0.**

Alderman Hanlin adjourned the meeting at 5:41 pm.

Respectfully submitted,

*Caryn A. Huber*, City Clerk of Byron, Illinois