



City of Byron
232 W. Second St.-PO Box 916
Byron IL 61010
815-234-2762

For Office Use Only:

Date Paid: _____
Total Due: _____
Cash or Check #: _____
Received by: _____

STREET AND CURB CUT PERMIT

Fee: \$100.00 plus Escrow Deposit (See page 2)

(IF PAYING BY CHECK, PLEASE REMIT TWO SEPARATE CHECKS)

Site Location Information:

Property Owner: _____

Address: _____

Property Pin #: _____
(Can be found on your tax bill)

Phone: _____

Email: _____

I prefer to be contacted by:

_____ Phone _____ Text _____ Email

Contractor's Name and Address:

Phone: _____

Contact: _____

License # (If applicable): _____

Approx. project cost (Only for portion of work within city
R.O.W.): _____

Email permit to: ___ Owner ___ Contractor Email address: _____

_____ Street Cut _____ Curb Cut _____ R.O.W. Excavation

For: _____
(Purpose of, i.e. driveway, sewer repair, etc. or any work in city owned R.O.W.)

Note: Restoration procedures on page 3 of this packet must be strictly adhered to. Call the Public Works Department at 815-234-5261 to arrange an inspection or if you have any questions.

~~~~~DO NOT WRITE BELOW THIS LINE—OFFICE USE ONLY~~~~~

The proposed structure and the use thereof complies with the provisions of the building codes and ordinances.

Application Approved \_\_\_\_\_ Application Denied \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_  
Development Director

\_\_\_\_\_  
Date

I have inspected the above described work and find all work has been completed in conformance with the  
Byron City Code and I hereby recommend that the Escrow Deposit be refunded.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Refund made by: \_\_\_\_\_ Date: \_\_\_\_\_

## **BOND REQUIREMENTS FOR SIDEWALK/CURBCUT/DRIVEWAY/EXCAVATION WORK**

### **RESIDENTIAL ONLY:**

#### **12.04.030 Construction—Bond**

Each applicant shall file a performance bond, letter of credit or other form of surety in the amount of 125% of the estimated costs of work to be approved by the council (or its authorized designee), conditioned to indemnify the city for any loss or damage resulting from the work undertaken or the manner of doing the same.

Notwithstanding the foregoing, for any sidewalk replacement or repair work completed on existing residential property, the owner shall post of \$1,000.00 performance bond, letter of credit or other form of surety.

#### **12.16.010 Permit & Bond Required for Construction (Driveway across Right-of-Way or Sidewalk)**

Before the issuance of a permit, an applicant shall file with the city a performance bond, letter of credit or cash surety in an amount of \$1,000.00 for re-surfacing or repair work of those portions of the driveway in the right-of-way or affecting sidewalk or public parkway (as reviewed and approved by the city engineer) conditioned that the makers shall save harmless, defend and indemnify the city against or on account of accidents, damages, or claims arising out of or during the construction of any driveway laid by the contractor.

### **ALL OTHER APPLICANTS:**

#### **12.04.190 Excavation - Permit Required**

A surety shall be in either of the following:

1. An irrevocable letter of credit in an amount not less than 125% of the cost of the project to be performed pursuant to the permit, issued in favor of the city and payable upon presentation of a site draft.
2. A performance bond, naming the city as an additional owner, in an amount equal to 125% of the cost of the project contemplated by the permit with good and sufficient security as may be approved by the city council or any other officer designated by the city council.
3. To the extent the applicant is a utility company, the utility company may post a yearly standing irrevocable letter of credit or performance bond to serve as surety for the projects performed by such utility in any given year as opposed to obtaining a separate surety for each project performed during the year. Such standing surety shall be maintained in the minimum amount of 125% of the cost of the project to be performed. To the extent such surety is not drawn down upon for a particular project, the surety shall serve as surety for the next project by the utility company.

#### **12.08.040 Bond-Subsidewalk Space**

Each applicant shall file with the application a performance bond, letter of credit, or other form of surety in the amount of 125% of the cost of the project to be performed in the right of way with surety to be approved by the council (or its authorized designee) conditioned to save the city harmless from any liability resulting from or caused by such vault, room or structure. Whenever in the opinion of the council the sureties on such bond become insolvent or unlawful, different sureties may be required by order of the council.

#### **12.18.010 Permit & Bond Required (Street and Curb Cuts)**

No permit shall be issued unless a performance bond, letter of credit or other form of surety, acceptable to the city engineer, is posted with the city. The amount of such performance bond, letter of credit or other form of surety shall be an amount equal to at least 125% of the estimated costs of the work. If only part of the work is completed in the right of way, then the surety shall be an amount equal to at least 125% of the estimated costs of the work in the right of way.

**City of Byron**  
**Restoration Procedures for Street Excavations**

Street or parkway excavations made for the purpose of installing or repairing water or sewer services, utilities or removing barrier type curbing for driveway cuts or any other purpose shall be repaired as outlined below and shall be the responsibility of the owner or applicant:

1. Before any backfilling is done, the applicant shall call for an inspection of the excavation and work completed. The inspection shall be performed by the Director of Public Works or his representative.
2. The excavation shall then be backfilled with a granular material placed and compacted in one foot lifts to a density of 98% of standard proctor using a mechanical steel wheel vibratory roller. The backfill material shall be first approved by the Director of Public Works for acceptable material type. The aggregate base shall be type "B" CA-6 crushed gravel and shall be a minimum of 12" in thickness.
3. The existing bituminous surfacing shall be then cut off squarely to form a square or rectangle patch. The cut shall be made vertically by use of a saw or similar tool.
4. A bituminous tack coat shall be applied to all edges of the existing bituminous surfacing, aggregate base, concrete curbing and between layers of bituminous.
5. The bituminous surfacing over the excavation shall be repaired with hot plant-mixed bituminous material meeting the requirements of Section 16.30.030 of the City of Byron Subdivision Ordinance. The new bituminous surfacing shall be a minimum of 3" when compacted and installed in two lifts. The bituminous material shall be shaped to match the existing street section and compacted with a mechanical steel wheeled vibratory roller to a density of 98% standard proctor.
6. The street restoration shall be completed within a period of one week. Proper signage and warning flashers must be maintained at all times during the construction period.
7. If the excavation is made during the winter months when hot plant-mixed material is not obtainable, the surfacing shall be temporarily patched with winter mix and replaced as described above when weather permits. The contractor shall be responsible for maintenance of the temporary patch until the permanent patch is complete.
8. Failure to repair the street surface as specified or within the specified period may result in forfeiture of the deposit.
9. A deposit (bond or check) is required on all permits. Amounts vary for residential or commercial permits.
10. Please call 815-234-5261 for inspections or if you have any questions.
11. All Parkway excavating shall be backfilled with material removed or suitable dirt backfill capable of supporting vegetation. Contractor is liable to seed and restore area to original condition and is responsible until a healthy stand of grass is established.
12. Any settlements that occur within a 24 month period will be the responsibility of the contractor.